

## **Job Description: Children's Ministry Leader (part time)**

<b>Reports to:</b>	Ruth Filmer
<b>Hours:</b>	8 hours per week
<b>Salary:</b>	£14 per hour
<b>Holidays:</b>	28 days per year (pro rata)

### **Purpose**

We are seeking an energetic and experienced individual to drive forward our Children's ministry. The Post Holder will play a lead role in all aspects of this work.

The ideal candidate will be a passionate Christian and an advocate for children. The person must be experienced in working with children and their families, preferably within a ministry setting. The post holder will work alongside our Leadership Team and volunteers to make a difference in our local community and church.

### **Main duties**

To oversee our Children's Ministry in accordance with the vision and values of Hope Church Lytham. This role will be line managed by the Leader with responsibility for Children and Young People, Ruth Filmer, and the post is accountable to the Leadership Team and the Board of Trustees.

**Our vision:** Love God, Love People

#### **Our values:**

1. Pursuing the heart of God
2. Helping people find their God-given purpose
3. Bringing hope to the community
4. Restoring the broken-hearted
5. Creating a culture of generosity

## **Key Tasks:**

To take primary responsibility for and develop the Children's Ministry:

- To build team with people who have the same heart and passion for the vision and values of Hope Church Lytham, working collaboratively and respectfully with all members of the church.
- To be a disciple maker; making the church accessible for all children, enabling them to grow as Christians and make new disciples of others. This requires the planning and delivering of creative and engaging sessions on a Sunday for children, with a view to possibly introducing a mid-week session.
- To have a thorough understanding of safeguarding and ensure that the safeguarding policy is being followed (full training provided).
- To work closely with your line manager, and the Leadership Team and the Board of Trustees, to plan and budget for the Children's ministry.

## **Personal qualities and experience**

### **Essential:**

- Pursuing a personal relationship with God as evident through personal devotion, prayer, Bible reading and engaging with church life.
- A passion and heart for children, advocating for them.
- Experience of a church ministry role working with children (paid or voluntary).
- Planning and delivering creative, engaging sessions for children.
- Discipling children and encouraging them in their walk with God.
- Awareness of safeguarding.
- Awareness of SEN issues.
- Good communication and organisational skills.
- Willingness to grow in personal development.

### **Desirable:**

- Recruiting, leading and managing a team of volunteers.
- Previous safeguarding training.
- Supporting children with SEN or mental health issues.
- Work with all generations to encourage inter-generational, not segregated, church.
- Managing a budget.
- Administration skills eg. Rotas, registers, consent forms, compiling data, graphic design (Canva) and social media etc

## **Terms**

This post is re-numerated for 8 hours per week at a rate of £14 per hour, paid over 12 equal monthly payments by BACs in arrears. These hours can be flexible by arrangement, but some evening and weekend work is required. The Post Holder will be expected to attend appropriate training and development to aid their learning. There will be a probationary period of 3 months. The post is subject to satisfactory references. The post holder is also required to have an enhanced DBS check and will need to be familiar with our Safeguarding Policy and Procedures, in particular all those with reference to Children and Young People.

## **Benefits**

- Laptop (to be returned to Hope Church if employment comes to an end)
- Expenses, subject to approval from the line manager.
- AoG Leaders conference and / or other relevant conferences to children's ministry

**Closing Date for Applications:** 31<sup>st</sup> March 2026

Please email your CV and a supporting statement that shows how you meet the criteria as laid out above and why you would like the position.

Email to: [ruth@hopechurchlytham.com](mailto:ruth@hopechurchlytham.com)